



Job Description

Position Title: Professional Learning Lead

Position Type: Contract Position 20-100 days in the 2022-2023 School year with potential for renewal

The Edmonton Regional Learning Consortium (ERLC) is one of seven regional consortia in Alberta established to support regional professional Learning needs for all those who influence student learning. We work with schools, school authorities and our education partner organizations to create professional learning opportunities in an ongoing, collaborative and cost effective manner. As an advocate for quality professional learning and as a service provider, ERLC works with its partners to develop, implement and assess professional development programs and comprehensive plans that support adult learning for students' sake.

Position Description

The Edmonton Regional Learning Consortium is seeking the services of a number of Professional Learning Leads, to work from 20 - 100 days for the ERLC through the 2022-2023 school year. (The range of days is negotiable depending on areas of expertise and availability). The successful candidate's primary focus would be in supporting the school districts in the Edmonton Region. This position is an excellent fit for a recently retired individual with a strong background in Instructional Leadership, system level consulting and success in improving practice through professional learning

This individual will have the flexibility to travel from their location to nearby school districts, or to Edmonton to participate in other meetings and training when necessary. The flexibility of this schedule will allow this professional to manage their time to best meet the needs in the role of an ERLC Professional Learning and the districts they serve. Expertise in the use of technology as a support in presenting and working with others has recently become vital and is an asset for this position, especially using Zoom and Google. The position will be for one year, with the possibility of ongoing extensions.

Areas of primary Expertise being sought include but are not limited to:

New Curriculum Implementation
First Nations, Metis Inuit Education
Wellness, Mental Health and Wellbeing SEL.
Anti-Racism and Equity; Intercultural Competencies
Classroom Assessment
Inclusive Education

Math/Numeracy K-3, K-6, K-9, K-12
Literacy K-6, 7-12
P.Ed. and Wellness K-6
K-6 Social Studies
Science K-6
Social Studies K-6

Major Areas of Responsibility

The major areas of responsibility for the Professional Learning Leads include:

- Design and deliver exemplary professional learning
- Foster and maintain school authority relationships in area(s) of key responsibility
- Support Implementation Planning and Reporting
- Serve the professional Learning Needs of our partners and be an ambassador for the ERLC

Duties and Specific Responsibilities

DESIGN AND DELIVER EXEMPLARY PROFESSIONAL LEARNING

- foster common understandings across the Edmonton region related to key Alberta Education priority areas and regional priority areas including but not limited to; Curriculum and Pedagogical Practice; Instructional Leadership; Literacy; Numeracy and Mathematics; Inclusive Education; FNMI; Assessment; Technology Integration; and Wellness and Mental Health.
- support educators in including current educational research and best practices in their designs for learning, including designing and delivering both open registration and in-district learning, as well as working with jurisdictional contacts and internationally renowned experts to provide professional learning experiences that align in messaging with professional learning priority areas identified for Consortia by Alberta Education.
- employ professional learning designs that model creativity, innovation and deep learning including action research, design thinking, collaborative communities, and conceptual learning
- undertake learning to continuously improve expertise in key area(s) of responsibility and the provision of high impact adult learning designs
- create, implement, and report on annual plans for area(s) of responsibility that meet regional needs and include both synchronous and asynchronous learning opportunities delivered in a variety of mediums within and across districts in the Edmonton area

FOSTER AND MAINTAIN SCHOOL AUTHORITY RELATIONSHIPS IN AREA(S) OF RESPONSIBILITY

- work with school authority leaders in area(s) of responsibility to understand regional needs
- support school authority leaders in aligning their respective frameworks for student learning to provincial directions
- convene meetings for school authority and partner leaders in key area(s) of responsibility to foster regional networks and connectedness
- foster relationships with regional education partners to support professional learning in key area(s) of responsibility
- support capacity building within school authorities by working alongside educators in districts to co-create and deliver professional learning in key area(s) of responsibility

SUPPORT IMPLEMENTATION PLANNING AND REPORTING

- work with colleagues to prepare regular reports for the Board of Directors related to key area(s) of responsibility
- work with colleagues to support impact reporting in key area(s) of responsibility for the Annual Report

Personal and Professional Requirements

- Valid teaching certification and at least 5 years of experience
- 2 or more years of experience at a school, district, or provincial level in designing and delivering professional learning experiences
- Superior computer skills (Outlook – calendar, contacts, Excel – formatting, formulas, creating web hyperlinks, Word, Google Docs, Zoom) are essential.
- Proven organizational skills, including handling of multiple details.
- Excellent oral and written communication skills.
- Flexibility with changing priorities and the ability to handle multiple tasks and meet short deadlines.
- Ability to handle sensitive and confidential information with discretion. ● Ability to work as an effective and positive team member.

Deadline for Applications:

Although the competition will remain open until suitable candidates are found, applications received by 4:00 pm on April 22, 2022 will be assured careful consideration.

Applications will be accepted by email through the ERLC info account, info@erlc.ca.

Or, If Mailed: Applications should be addressed to:

John Waterhouse, Executive Director
Edmonton Regional Learning Consortium
Room 20, 16325 - 83 Avenue
Edmonton, Alberta, T5R 3V8

We thank all applicants for their interest, however only individuals selected for interviews will be contacted. For more information about the positions, please contact John Waterhouse at john.waterhouse@erlc.ca or phone 780-444-2497